

## **E 63**

### **Ladies Aid and Auxiliary of the Port Arthur General Records**

Original, 52 cm, 1904-2001.

#### **Scope and Content:**

The Ladies Aid and Auxiliary of the Port Arthur General Records is a collection of minutes, correspondence, newsletters, membership lists, financial information, and pamphlets regarding meetings, committees, campaigns, and business of the organization. It is organized, for the most part, chronologically.

**Series E 63/1/1-2:** Miscellaneous, 3 cm, 1904-1917 and 1929-1930 (original).

1) Ledger of account information, organized chronologically for 1904-1917, including money received and money spent or deposited by the Ladies Aid Society. Inside the front cover is a 'Statement of Bursaries' for 1929-1930.

2) 3 pamphlets, in a folder, from various fundraising campaigns of the Ladies Aid from 1905, 1913, and 1928, respectively.

**Series E 63/2/1-16:** Statements, 5 cm, 1957-1959 and 1983-1997 (original).

16 financial statements for the years 1957-1959 and 1983-1997 (missing 1986 and 1993), prepared by various accounting firms for the Auxiliary of the Port Arthur General Hospital. Each includes the accountants' comments about the state of the organizations finances, and the particulars of the fiscal year, including assets, revenue, and expenditures. Organized chronologically.

1) 1957

2) 1958

3) 1959

4) 1983

5) 1984

6) 1985

7) 1987

8) 1988

9) 1989

10) 1990

11) 1991

12) 1992

13) 1994

14) 1995

15) 1996

16) 1997

**Series E 63/3/1-3:** Minutes, 15 cm, 1963-2000 (original).

1) Committee- 1 folder containing minutes of meetings of the committees organizing the Diamond Jubilee in 1979, and committee

reports for the annual Hospital Ball, 1963-1979.

2) General- 1 folder of minutes of annual general meetings, spring general meetings or fall general meetings, and two associated reports. Organized chronologically, and representing the years 1968-1984, and 1995.

3) Executive- 2 binders, 4 folders, and 8 duotangs of executive meetings of the Auxiliary for the years 1967-2000. Some general meeting minutes and committee reports are intermixed. Binder containing minutes 1993- 2000 is in reverse chronological order. The other binder, and all the folders and duotangs are, in general, organized chronologically.

**Series E 63/4/1-4:** Correspondence, 21 cm, 1955-1996 (originals).

1) President - 1 binder of the President's correspondence, 1991-1996. Mostly incoming correspondence but some outgoing as well. A variety of topics is reflected in the correspondence, including the proposed amalgamation of the Port Arthur and McKellar Auxiliaries. The correspondence is in reverse chronological order.

2) Secretary -1 small binder, written by the corresponding secretary of the Auxiliary, containing lists of incoming and outgoing correspondence , 1957-1961 (handwritten).

3) Miscellaneous - series of 6 folders for the years 1955-1961 (1956 missing). Contents include copies of the Auxiliary's constitution, reports, minutes, and newsletters from each year. Organized chronologically.

4) Newsletters- 2 binders of newsletters sent out by the Auxiliary from 1961-1994. At the back of the 2nd binder there is a collection of papers pertaining to the Auxiliary (e.g. inserts from the newsletters). Also, there is one file folder of various newsletters and pamphlets relating to the Auxiliary itself, the Port Arthur General Hospital, and a copy of the 1958 yearbook for the Nursing School. Organized, for the most part, chronologically.

**Series 63/5/1-3:** Lists, 8cm, c. late 1950's and 1964-2001 (originals).

1) Executive Membership Lists - 1 binder of lists of officers and contact information for the Auxiliary Executive 1964-2001, in reverse chronological order.

2) Mailing List - ledger, circa mid to late 1950's, contain the addresses and names of former members of the Auxiliary. Also, there a two pages of advertisements from the period, looking for new members. It is organized alphabetically (handwritten).

3) Phone Lists - names and phone numbers for volunteers of the Port Arthur General Hospital, 1992-1993. Binder also includes a copy of the constitution of the organization, and some correspondence.

**Biographical Sketch:**

The Ladies Aid of the Port Arthur Railway, Marine and General Hospital was first established in November of 1904. It was involved in the fundraising campaign to build the hospital, which did not open until 1909.

In 1918, following the change in name of the hospital to the Port Arthur General, the organization became known as the Ladies Auxiliary. More recently, it has been known simply as the Auxiliary, and later as the Volunteer Association of the Thunder Bay Regional Hospital, Port Arthur Site.

The declared mandate of the organization is “to assist the hospital in every possible way, in the best interests of patient care”. To this end, much of the Volunteer Association of the TBRH’s energy is directed towards fundraising and volunteer recruitment.

**Additional Information:**

Custodial History: Series E 63/2/1 years 1957-1959 originally filed with E 63/4/5 chronologically.

Associated Material: these records were received along with E 61 (Nurses Alumnae of the Port Arthur General Records), and E 62 (Port Arthur General School of Nursing Training Records).